



ONE CITY. ONE JACKSONVILLE.

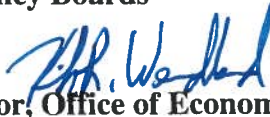
City of Jacksonville, Florida

Lenny Curry, Mayor

City Hall at St. James
117 W. Duval St.
Jacksonville, FL 32202
(904) 630-CITY
www.coj.net

MEMORANDUM

TO: The Honorable Anna Lopez-Brosche
Chair, CRA Agency Boards

FROM: Kirk Wendland 
Executive Director, Office of Economic Development

SUBJECT: Annual Budget Review—JIA/Renew Arlington/KingSoutel CRAs

DATE: August 4, 2017

Pursuant to Chapter 189.016 Florida Statutes, the governing body for each Community Redevelopment Area that receives funds following this Act are required to adopt a budget by resolution each fiscal year. Attached please find a package of materials in advance of the meeting scheduled for Tuesday, August 8, 2017 at 1:30 p.m. It includes the agendas, budgets and resolutions for the JIA CRA Agency Board, Renew Arlington Agency Board, and the KingSoutel Crossing Agency Board.

We are happy to address any questions you may have regarding its content. Please do not hesitate to contact me (630-2455) or Karen Nasrallah (630-2272).

Attachments

cc: Community Redevelopment Area Agency Board Members
Susan Grandin, Office of General Counsel
Cheryl Brown, Office of the City Council
Auditor's Office



Renew Arlington
Community Redevelopment Area Agency Board Meeting
City Council Chambers
117 West Duval Street, Jacksonville, FL 32202
Tuesday, August 8, 2017 – 1:30 p.m.

AGENDA

MEMBERS: Anna Lopez Brosche, Chair	
Joyce Morgan, Vice Chair	John Crescimbeni, Board Member
Aaron Bowman, Board Member	Katrina Brown, Board Member
Al Ferraro, Board Member	Lori Boyer, Board Member
Bill Gulliford, Board Member	Matt Schellenberg, Board Member
Danny Becton, Board Member	Reggie Gaffney, Board Member
Doyle Carter, Board Member	Reginald Brown, Board Member
Garrett Dennis, Board Member	Sam Newby, Board Member
Greg Anderson, Board Member	Scott Wilson, Board Member
Jim Love, Board Member	Tommy Hazouri, Board Member
I.	CALL TO ORDER - Chair
	Introductions
II.	ACTION ITEMS - Chair
	Amendments (Quorum/Advertisement) to the Bylaws (Resolution RA/CRA-2017-01) <i>Public Comment (Prior to Vote)</i>
	Scope of Services Master Stormwater Plan (Resolution RA/CRA-2017-02) <i>Public Comment (Prior to Vote)</i>
	FY 2016/2017 Amended Budget (Resolution RA/CRA-2017-03) <i>Public Comment (Prior to Vote)</i>
	FY 2017/2018 Proposed Budget (Resolution RA/CRA-2017-04) <i>Public Comment (Prior to Vote)</i>
III.	NEW BUSINESS - Chair
IV.	PUBLIC COMMENTS - Chair
V.	ADJOURNMENT - Chair

RESOLUTION RA/CRA-2017-01

A RESOLUTION OF THE RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY (“RA/CRA”) AMENDING SECTION 1.2 (QUORUM), AND SECTION 3.6 (NOTICE) OF THE RA/CRA AGENCY BYLAWS; DIRECTING BYLAWS TO BE AMENDED; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board adopted the RA/CRA Bylaws by Resolution RA/CRA-2016-02;
and

WHEREAS, the Board is empowered to amend provisions within the RA/CRA Bylaws pursuant to Section 2.1 of the current Bylaws; and

WHEREAS, the Board has determined there is a desire to amend Section 1.2 (Quorum)
and

WHEREAS, the Board has determined there is a desire to amend Section 3.6 (Notice) of the Bylaws to require notice to be placed in a newspaper having a general circulation in Jacksonville at least seven (7) days in advance of a previously unscheduled meeting of the Agency; and

BE IT RESOLVED, by the Renew Arlington Community Redevelopment Agency:

Section 1. The RA/CRA Board finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The revision to the August 23, 2016 (current) version of the RA/CRA Bylaws is amended, in part, to read as follows:

**“BYLAWS OF THE RENEW ARLINGTON COMMUNITY
REDEVELOPMENT AGENCY BOARD**

*** * ***

1.2 Quorum. ~~Fourteen (14)~~ Thirteen (13) members of the nineteen member Board shall constitute a quorum.

*** * ***

3.6 Notice. Notice of regular meetings shall be posted on the City of Jacksonville web events calendar, and the Jacksonville Redevelopment Agency Board webpage. Any meeting

other than a regular meeting or a recessed or reconvened meeting of the Board shall be noticed at least seven (7) days in advance in ~~the Florida Times Union~~ a newspaper of general circulation, pursuant to Sec. 189.015, F.S. and Chapter 50, F.S.. No other advertisement or notification is required.”

* * *

Section 3. The Office of General Counsel is directed to prepare a revised version of the Bylaws, to be dated August 8, 2017, incorporating the amendment.

Section 4. This Resolution RA/CRA-2017-01 shall become effective upon a majority vote of the RA/CRA and upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON COMMUNITY
REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148210-v1-RA_CRA-2017-01-Bylaws.docx

RESOLUTION RA/CRA-2017-02

A RESOLUTION OF THE RENEW ARLINGTON COMMUNITY REDEVELOPMENT AGENCY APPROVING OF THE SCOPE OF SERVICES FOR A MASTER STORMWATER PLAN; AUTHORIZING DISBURSEMENT OF FUNDS; PROVIDING FOR CITY OVERSIGHT AND CONTRACT EXECUTION BY PUBLIC WORKS; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board finds that the development of a Master Stormwater Plan is in compliance with, and furthers the purposes and objectives of, the Renew Arlington CRA Community Redevelopment Plan as follows:

1. Renew Arlington Redevelopment Plan Page 25 – Primary Objective 2:
 - The Jacksonville City Council acting as the CRA shall prepare and implement a stormwater management plan taking into consideration the impact of the existing roadways and parcels which do not have existing drainage and retention facilities.
 - Design retention and stormwater management features as amenities to the Community Redevelopment Area to provide positive aesthetics and function to community open space.

WHEREAS, on June 14, 2017, the Renew Arlington Advisory Board approved the FY 2016-2017 Amended Budget, which included a budget of \$125,000 for a Master Stormwater Management Plan with an unanimous vote of 7-0;

WHEREAS, the the Renew Arlington Community Redevelopment Agency is authorized pursuant to Chapter 500, *Ordinance Code*, and Chapter 163, Part 3, Florida Statutes, to utilize the Renew Arlington Community Redevelopment Area Trust Fund for projects in conformance with the Redevelopment Plan;

WHEREAS, the Renew Arlington Community Redevelopment Agency is authorized to procure professional services, according to the Scope of Services attached hereto as Exhibit 1, and not to exceed \$125,000 to fulfill the contract to complete a stormwater master plan pursuant to Resolution RA/CRA-2017-03 adopting a revised FY 2016-2017 restated budget pursuant to Section 163.387;

WHEREAS, the Renew Arlington Community Redevelopment Agency is directing the Office of Economic Development as staff, with oversight by the Department of Public Works, to

complete the entire Scope of Services using the existing Services Contract between the City of Jacksonville and CDM Smith, Inc. for Master Stormwater Management Plan: now therefore

BE IT RESOLVED, by the Renew Arlington Community Redevelopment Agency:

Section 1. The Renew Arlington CRA Board finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The Renew Arlington CRA Board authorizes disbursements of the funds pursuant to the Scope of Services **attached hereto as Exhibit 1.**

Section 3. The Renew Arlington CRA Board authorizes the Director of Public Works, or his designee, to provide oversight of the project and execute the contracts for contractors related to this project as selected and approved through the City's procurement process.

Section 4. This Resolution Renew Arlington CRA-2017-02 shall become effective upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

EXHIBIT C
FOR
CITY OF JACKSONVILLE
MASTER STORMWATER MANAGEMENT PLAN
PROGRAM MANAGEMENT SERVICES
July, 2017

This Authorization, when executed, shall be incorporated in and become part of the Agreement for Professional Services between the City of Jacksonville (CITY), and CDM Smith Inc. (ENGINEER), dated May 9, 2017 hereafter referred to as the Agreement.

PROJECT BACKGROUND

The CITY conducted a major update to their 1992 Master Stormwater Management Plan (MSMP) in 2011 and updated the tributary stormwater models in 2013. Since that time, the CITY has continued to develop and implement capital improvement projects. The 1992 and 2011 MSMP documents considered combined rainfall and tidal flooding to most accurately define flooding and solutions.

Since the 2013 update, additional information for sea level rise (SLR), tidal surge impacts, and tropical storms (e.g., Mathew) provide an opportunity for coastal infrastructure resiliency planning coordination with the CITY's stormwater program to further prepare the CITY for a wide array of possible future conditions. Under this task authorization, the CITY will incorporate these new data and perform a vulnerability analysis to identify critical infrastructure that may be at risk under different given future SLR scenarios.

The CITY's 2013 MSMP will be updated and evaluated for land use changes, implementation of projects and potential future SLR and precipitation change scenarios to allow for the recommendation of actions to continue to resiliently protect public safety and this infrastructure. For the subbasins with land use changes and project implementation, the CITY will update the existing MSMP as-needed based on magnitude and of implemented major projects and/or development, or for areas that have not been studied in detail in the past. The result will be an updated list of capital improvement projects to improve flood control level of service (LOS) throughout the updated project areas.

Original – The original scope of work included development of a design criteria package and a grant application for the Doeboy Regional Stormwater Facility.

Amendment 1 – Amendment 1 includes preliminary design services related to development of stormwater treatment facilities for the Arlington area. The amendment includes modifying the existing stormwater model to include the proposed facility and to quantify water quality and quantity impacts and preparing a cost estimate.

SCOPE OF WORK

The following is a description of the services to be provided under this Task Authorization. Four primary focus areas are included in this scope:

- 1) Resiliency Analysis and Planning;
- 2) Update of MSMP and Capital Improvement Plan (CIP);
- 3) Water Quality and TMDL Support; and
- 4) Stormwater Outreach Support;

The Renew Arlington Community Redevelopment Area (CRA) Redevelopment Plan calls for redevelopment of the area surrounding Jacksonville University, along Merrill Road, and along University Boulevard. To attract redevelopment to the area, the City of Jacksonville Office of Economic Development (OED) is interested in developing a stormwater masterplan that will provide a regional/community-based water quality treatment and attenuation based on the new redevelopment plans. This approach embraces wholistic collection and treatment of stormwater rather than an individual parcel approach. Amendment 1 includes conceptual design of this stormwater treatment system.

TASK 1 - DOEBOY REGIONAL STORMWATER FACILITY

There are no changes to this task.

TASK 2 - RESILIENCY ANALYSIS AND PLANNING – NOT BUDGETED

This task is not budgeted at this time.

TASK 3 - MASTER STORMWATER MANAGEMENT PLAN UPDATE

Subtask 3.1 - Arlington OED Stormwater Master Plan

The following tasks outline the work necessary to develop a conceptual stormwater plan for the Renew Arlington CRA which includes a development corridor along Merrill Road, along University Boulevard from Fort Caroline Road to the Arlington Expressway, and along Arlington Road. The eastern portion of the study area drains to Strawberry Creek, and the western portion drain to the St Johns River.

Subtask 3.1.1 Data Acquisition and Evaluation

The ENGINEER will collect information available through the City of Jacksonville Master Stormwater Management Plan (MSMP) for the Strawberry Creek tributary, as well as stormwater infrastructure, water quality, and meteorological data for the area within the Arlington CRA. The following data sets will be acquired and reviewed:

- Future land-use data available through the Renew Arlington CRA Redevelopment Plan
- Existing topographic survey data for flood source overbank areas will be supplemented with 2007 Light Detection and Ranging (LiDAR) data collected by the CITY.
- National Pollutant Discharge Elimination System (NPDES) database from the CITY.
- City Low Impact Development (LID) Manual

Subtask 3.1.2 Development of Future Land Use

ENGINEER will develop a future land use scenario based on the Renew Arlington CRA Redevelopment Plan using the methodology documented in the CITY MSMP (CDM 2011). Parameters for Directly Connected Impervious Area (DCIA), soil storage, and soil infiltration parameters will be modified

accordingly. Future development will consist of commercial mixed-use facilities along major roadways (e.g. University Boulevard, Merrill Road, and Arlington Road) with park/open spaces and drainage features. For analysis, it will be estimated that all parcels designated for retrofit, redevelopment, or catalytic redevelopment in the CRA Redevelopment Plan will experience disturbance to greater than 50 percent of their area and will require stormwater treatment. Parcels designated for renovation are not expected to disturb greater than 50 percent of the parcel area and will not require stormwater treatment. The land use scenario developed under this task will be used for subsequent water quantity and water quality treatment calculations.

Subtask 3.1.3 Delineation of Hydrologic Units

ENGINEER will use available topographic information and the City's NPDES infrastructure database to develop up to 4 eight hydrologic units within the CRA Area. For budgeting purposes, the following major hydrologic units are identified:

- University Boulevard to the St Johns River north of Merrill Rd
- University Boulevard to the St Johns River South of Merrill Rd and Arlington Rd
- Merrill Rd between University Boulevard and I-295
- Justina Road between Merrill and Fort Caroline Road

Subtask 3.1.4 Evaluation of Water Quality Treatment for University Boulevard North of Merrill Rd

This portion of the CRA drains directly to the St Johns River. The ENGINEER will evaluate the future development area to determine required treatment volumes and retention times for up to two regional wet detention facilities. ENGINEER will identify potential locations for the regional facilities and opportunities to incorporate Low Impact Development (LID) components.

Subtask 3.1.5 Evaluation of Water Quality Treatment for University Boulevard South of Merrill Rd

This portion of the CRA drains directly to the St Johns River and the mouth of Little Pottsburg Creek. The ENGINEER will evaluate the future development area to determine required treatment volumes and retention times for up to two regional wet detention facilities. ENGINEER will identify potential locations for the regional facilities and opportunities to incorporate Low Impact Development (LID) components.

Subtask 3.1.6 Evaluation of Water Quality Treatment for Merrill Rd

This portion of the CRA along Merrill Road discharges to Strawberry Creek. The ENGINEER will modify the existing Strawberry Creek model to include an analysis of up to two water quality features and associated control structures (e.g. wet detention, grassed swale, etc.). The revised stormwater model will be used to simulate the mean annual/24-hour, 5-year/24-hour, 10-year/24-hour, 25-year/24-hour, and 100-year/24-hour design storms. Summary tables of peak stages and flows will be prepared.

Subtask 3.1.7 Evaluation of Water Quality Treatment for Justina Rd

This portion of the CRA along Justina Road discharges to an existing stormwater ditch running north-south between Merrill Road and Fort Caroline Road. This stormwater ditch is a conduit for criminal activity and it is the CRA Redevelopment Plan's desire to convert it to a grassed swale with bicycle paths

and additional lighting for security. The ENGINEER will evaluate the treatment capabilities, converting the existing ditch to a grassed swale or covered exfiltration system.

Subtask 3.1.8 Conceptual Design Report

ENGINEER will develop a Conceptual Design Report which will include the following:

- A description of the project and future land use scenario,
- A description of the hydrologic development of the project area including hydrologic units, soils, land use, rainfall data, and boundary conditions, with accompanying figures,
- A description of the hydraulic development including model nodes, stage area relationships, existing and proposed system hydraulics, peak flows and peak stage comparisons as appropriate,
- Table of peak stages and flows for features modeled in SWMM,
- Description of water quality treatment features including conceptual layout of the pond(s) and/or LID features for each basin along with recommendations for conveyance to the facility,
- Preliminary plan and profile views for stormwater wet detention facilities
- Typical roadway cross sections for stormwater infrastructure placement and LID features such as grassed swales, reverse crowns, and exfiltration trenches as appropriate,
- Table of preliminary conveyance sizes,
- An estimate of the water quality benefits of each water quality feature (e.g. wet detention pond, grassed swale, exfiltration system, etc.) in equivalent inches of treatment,
- Phasing recommendations for construction/development sequencing,
- A summary of permitting requirements including a description of possible floodplain storage and/or wetland impacts.

Subtask 3.1.9 Pre-Application Meeting

ENGINEER will attend a pre-application meeting with the St Johns River Water Management District (SJRWMD) to determine the Environmental Resource Permit (ERP) permitting strategy for the water quality features developed for the CRA. During the pre-application meeting, ENGINEER will discuss water quality treatment, potential wetland impacts, and impacts to the floodplain. ENGINEER will prepare meeting minutes from the pre-application meeting.

Subtask 3.2 - Coordination with Adjacent Communities – NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.3 - Data Acquisition and Evaluation – NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.4 - Model Update and Upgrade – NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.5 - Hydrologic and Hydraulic Analysis - NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.6 - Update of City GIS Data - NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.7 - Project Alternatives - NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.8 - Cost-Benefit Analysis - NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.9 - Updates to FEMA Floodplain Mapping - NOT BUDGETED

This task is not budgeted at this time.

Subtask 3.10 - County-wide Prioritization and CIP Support - NOT BUDGETED

This task is not budgeted at this time.

TASK 4 - WATER QUALITY AND TMDL SUPPORT - NOT BUDGETED

TASK 5 - STORMWATER OUTREACH ACTIVITIES - NOT BUDGETED

TASK 6 - COMMUNITY RATING SYSTEM SUPPORT - NOT BUDGETED

TASK 7 - MEETINGS, PROJECT MANAGEMENT AND QUALITY CONTROL

Activities performed under this task consist of those general functions required to maintain the project on schedule, within budget, and that the quality of the work products defined within this scope is consistent with the ENGINEER's standards and CITY's expectations. Specific activities included are identified below:

Subtask 7.1 - Project Kick-Off and Progress Meetings

The ENGINEER will prepare for and conduct the project meetings as previously outlined in the tasks above. A summary of those meetings is provided below.

Task 3.1 Up to 3 meetings including Kickoff, Alternatives Review, and Report Review

Subtask 7.2 - Project Quality Control (QC) Technical Review

The ENGINEER maintains an ongoing QC program. Technical Review Committee (TRC) meetings or Technical Specialist Reviews are budgeted for and will be performed to review various submittals. OWNER's representatives are invited to attend and participate at the reviews.

Subtask 7.3 - Project Status Reports

The ENGINEER's project manager will prepare and submit monthly written status reports for an anticipated project life of 24 months to accompany monthly invoices.

BASIS OF ESTIMATE

The following have been used to develop this Scope of Work and the associated budget:

- CITY shall be responsible for all permit or review fees associated with projects.
- CITY shall bear all costs incident to compliance with the requirements of the CITY's Responsibilities.
- CITY shall provide access to NPDES database and all supporting information.
- CITY shall provide survey data for all critical infrastructure evaluated in the resiliency analysis and MSMP model updates as requested by the ENGINEER.

DELIVERABLES

The following deliverables will be provided:

Task	Description of Deliverable	Quantity/Format
Task 3	MSMP Update	
Task 3.1	Meeting notes for all review meetings	Digital format (PDF)
	Conceptual Design Report	Digital format (PDF)

TIME OF COMPLETION/SCHEDULE

The ENGINEER will begin work within five calendar days of receiving Notice to Proceed (NTP) from the CITY. Draft Conceptual Design Report will be provided within 180 work days of NTP. Final reports will be provided within 30 days of receiving client comments.

COMPENSATION AND PAYMENT

The ENGINEER will complete the services in the Tasks listed above in this for a lump sum fee of \$110,000 as shown in Exhibit D. ENGINEER will invoice monthly as a percentage of the lump sum based on the percentage of work completed during the billing period. Lump sum compensation shall be for all labor, sub-consultants, and other direct costs associated with the performance of the work. The new total amended value for this Task Authorization is \$190,202.

EXHIBIT B				
CONTRACT FEE SUMMARY FORMAT FOR ENGINEERING DIVISION				
CITY OF JACKSONVILLE, FLORIDA				
MSMP UPDATE				
PART I - GENERAL				
1. Project		Proposal Number		
MSMP: Program Management Services - AmI Arlington CRA Masterplan				
3. Name of Consultant		Date of Proposal		
CDM Smith Inc.		7/28/2017		
PART II - LABOR RELATED COSTS				
5. Direct Labor	Hourly Rate	Estimated Hours		TOTAL
Officer/Technical Expert	82.00	78	\$ 6,396.00	
Principal / Associate / Project Manager	69.00	120	\$ 8,280.00	
Senior Profesional	55.00	104	\$ 5,720.00	
Project Engineer II / GIS Speicalist III	45.00	96	\$ 4,320.00	
Project Engineer I / GIS Specialist II	38.00	240	\$ 9,120.00	
Sr. GIS Specialist/Designer	45.00	-	\$ -	
GIS Specialist I /Drafter/Technician	32.00	-	\$ -	
Clerical	23.00	112	\$ 2,576.00	
Field Staff Support Services	31.00	-	\$ -	
TOTAL DIRECT LABOR	49.00	750		\$ 36,412
6. Overhead (Combined Fringe Benefit & Administrative)				
Overhead Rate	170.2% x Total Direct Labor			\$ 61,973
7. SUBTOTAL: Labor + Overhead (Items 5 & 6)				\$ 98,385
8. PROFIT: Labor Related Costs (Item 7)				\$ 9,839
PART III - OTHER COSTS				
9. Miscellaneous Direct Costs				
Transportation, Per Diem and Equipment				
Presentation Boards				
Reproduction				
MISCELLANEOUS DIRECT COSTS SUB-TOTAL				\$ 1,776
10. SUBCONTRACTS (Lump Sum)				
SUB-CONTRACT SUB-TOTAL				\$ -
TOTAL LUMP SUM AMOUNT (Items 5, 6, 8, 9 and 10)				\$ 110,000
11. REIMBURSABLE COSTS (Limiting Amount)				
SUB-TOTAL REIMBURSABLES				\$ -
PART IV - SUMMARY				
TOTAL AMOUNT OF CONTRACT (Lump Sum Plus Reimbursables)				\$ 110,000
12. PRIOR CONTRACT AMOUNT				\$ 80,202
AMENDED AMOUNT OF CONTRACT				\$ 190,202

RESOLUTION RA/CRA-2017-03

**A RESOLUTION OF THE RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY ("RA/CRA")
ADOPTING A FY 2016-2017 AMENDED BUDGET;
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, on June 14, 2017, the Renew Arlington Advisory Board approved the FY 2016-2017 Amended Budget with a unanimous vote of 7-0.

BE IT RESOLVED, by the RA/CRA:

Section 1. The FY 2016-2017 Amended Budget **attached hereto as Exhibit 1** is hereby adopted by the RA/CRA.

Section 2. Funds remaining after all obligations have been paid in the Renew Arlington CRA Trust Fund for FY 2016/2017, shall be allocated to the Complete Streets Project.

Section 3. This Resolution shall become effective upon a majority vote of the RA/CRA and upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148211-v1-2017-03_16_17_amended_budget.docx

**RENEW ARLINGTON TAX INCREMENT DISTRICT GSK (SUB-FUND 187)
2016/17 AMENDED BUDGET**

	2016/17 REVISED BUDGET	2016/17 AMENDED BUDGET	
REVENUES			
Ad Valorem Taxes - General Fund/GSD	343,527	343,527	
Transfer from Fund Balance	-	-	
Total Revenues	343,527	343,527	
EXPENDITURES			
Operating Expenses			
Internal Service/OGC Legal	32,400	3,000	
Professional and Contractual Services	2,000	-	
Travel	900	900	
Advertising and Promotion	2,200	1,200	
Office Supplies	667	200	
Employee Training	700	700	
Dues, subscriptions	342	342	
Supervision Allocation	49,805	49,805	
Transfers to Other Funds			
Transfers Out to General Fund	2,500	2,500	(1)
Stormwater Management Plan	-	110,000	
Traffic Study	-	15,000	
Façade Grant Program	-	-	
Complete Streets Projects (additional phases)	-	159,880	
Plan Authorized Projects (designated - TBD)	252,013	-	
Total Expenditures	343,527	343,527	

(1) Annual Independent Audit

RESOLUTION RA/CRA-2017-04

**A RESOLUTION OF THE RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY ("RA/CRA")
ADOPTING A FY 2017-2018 PROPOSED BUDGET;
PROVIDING AN EFFECTIVE DATE.**

WHEREAS, on June 14, 2017, the Renew Arlington Advisory Board approved the FY 2017-2018 Proposed Budget with a unanimous vote of 7-0.

BE IT RESOLVED, by the RA/CRA:

Section 1. The FY 2017-2018 Proposed Budget **attached hereto as Exhibit 1** is hereby adopted by the RA/CRA.

Section 2. Funds remaining after all obligations have been paid in the Renew Arlington CRA Trust Fund for FY 2016/2017, shall be allocated to the Complete Streets Project for fiscal year 2017/2018.

Section 3. This Resolution shall become effective upon a majority vote of the RA/CRA and upon execution by the Chair.

WITNESS:

**RENEW ARLINGTON
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148213-v1-RA_CRA_2017-04_-_proposed_budget_17_18.docx

**RENEW ARLINGTON TAX INCREMENT DISTRICT GSK (SUB-
2017/18 PROPOSED BUDGET**

	2017/18 PROPOSED BUDGET	
REVENUES		
Ad Valorem Taxes - General Fund/GSD	554,283	
Transfer from Fund Balance	-	
Total Revenues	554,283	
EXPENDITURES		
Operating Expenses		
Internal Service/OGC Legal	2,689	
Professional and Contractual Services	2,000	
Travel	900	
Advertising and Promotion	3,000	
Office Supplies	667	
Employee Training	700	
Dues, subscriptions	342	
Supervision Allocation	52,795	
Transfers to Other Funds		
Transfers Out to General Fund	2,500	(1)
Stormwater Management Plan	-	
Traffic Study	-	
Façade Grant Program	50,000	
Complete Streets Projects (additional phases)	438,690	
Plan Authorized Projects (designated - TBD)	-	
Total Expenditures	554,283	
(1) Annual Independent Audit		



KingSoutel Crossing
Community Redevelopment Area Agency Board Meeting
City Council Chambers
117 West Duval Street, Jacksonville, FL 32202
Tuesday, August 8, 2017 – 1:30 p.m.

AGENDA

MEMBERS: Anna Lopez Brosche, Chair	
Reginald Brown, Vice Chair	John Crescimbeni, Board Member
Aaron Bowman, Board Member	Joyce Morgan, Board Member
Al Ferraro, Board Member	Katrina Brown, Board Member
Bill Gulliford, Board Member	Lori Boyer, Board Member
Danny Becton, Board Member	Matt Schellenberg, Board Member
Doyle Carter, Board Member	Reggie Gaffney, Board Member
Garrett Dennis, Board Member	Sam Newby, Board Member
Greg Anderson, Board Member	Scott Wilson, Board Member
Jim Love, Board Member	Tommy Hazouri, Board Member
I.	CALL TO ORDER - Chair
	Introductions
II.	ACTION ITEMS - Chair
	Amendments (Quorum/Advertisement) to the Bylaws (Resolution KS/CRA-2017-02) Public Comment (Prior to Vote)
	Gateway Norfolk Soutel Project Scope (Resolution KS/CRA-2017-03) <i>Public Comment (Prior to Vote)</i>
	FY 2016/2017 Amended Budget (Resolution KS/CRA-2017-04) <i>Public Comment (Prior to Vote)</i>
	FY 2017/2018 Proposed Budget (Resolution KS/CRA-2017-05) <i>Public Comment (Prior to Vote)</i>
III.	NEW BUSINESS - Chair
IV.	PUBLIC COMMENTS - Chair
V.	ADJOURNMENT - Chair

RESOLUTION KSC/CRA-2017-02

A RESOLUTION OF THE KINGSOUTEL CROSSING COMMUNITY REDEVELOPMENT AGENCY (“KSC/CRA”) AMENDING SECTION 1.2 (QUORUM), AND SECTION 3.6 (NOTICE) OF THE KSC/CRA AGENCY BYLAWS; DIRECTING BYLAWS TO BE AMENDED; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board adopted the KSC/CRA Bylaws by Resolution KSC/CRA-2016-02; and

WHEREAS, the Board is empowered to amend provisions within the KSC/CRA Bylaws pursuant to Section 2.1 of the current Bylaws; and

WHEREAS, the Board has determined there is a desire to amend Section 1.2 (Quorum) and

WHEREAS, the Board has determined there is a desire to amend Section 3.6 (Notice) of the Bylaws to require notice to be placed in a newspaper having a general circulation in Jacksonville at least seven (7) days in advance of a previously unscheduled meeting of the Agency; and

BE IT RESOLVED, by the KingSoutel Crossing Community Redevelopment Agency:

Section 1. The KSC/CRA Board finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The revision to the August 23, 2016 (current) version of the KSC/CRA Bylaws is amended, in part, to read as follows:

“BYLAWS OF THE KINGSOUTEL CROSSING COMMUNITY REDEVELOPMENT AGENCY BOARD

* * *

1.2 Quorum. ~~Fourteen (14)~~ Thirteen (13) members of the nineteen member Board shall constitute a quorum.

* * *

3.6 Notice. Notice of regular meetings shall be posted on the City of Jacksonville web events calendar, and the Jacksonville Redevelopment Agency Board webpage. Any meeting other than a regular meeting or a recessed or reconvened meeting of the Board shall be noticed at least seven (7) days in advance in ~~the Florida Times Union~~ a newspaper of general circulation, pursuant to Sec. 189.015, F.S. and Chapter 50, F.S.. No other advertisement or notification is required.”

* * *

Section 3. The Office of General Counsel is directed to prepare a revised version of the Bylaws, to be dated August 8, 2017, incorporating the amendment.

Section 4. This Resolution KSC/CRA-2017-02 shall become effective upon a majority vote of the KSC/CRA and upon execution by the Chair.

WITNESS:

**KINGSOUTEL CROSSING COMMUNITY
REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148063-v1-KSC_2017-02-Bylaws.docx

RESOLUTION KSC/CRA-2017-03

A RESOLUTION OF THE KINGSOUTEL CROSSING COMMUNITY REDEVELOPMENT AGENCY (“KSA/CRA”) APPROVING THE PROJECT SCOPE FOR A CERTAIN PORTION OF THE GATEWAY SOUTEL NORFOLK PROJECT; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council approved Ordinance 2016-601-E attaching and incorporating Revised KingSoutel Crossing budget appropriating \$381,351 toward the Plan Authorized Project of the Soutel Corridor Project; and

WHEREAS, a portion of the soutel corridor Project, now known as the Gateway Soutel Norfolk Project, which Scope of Project is **attached hereto as Exhibit 1**, lies within the KSC/CRA boundary; and

WHEREAS, the Board finds that the portion of the Scope of the Project for the Gateway Soutel Norfolk Project that is within the CRA boundary is in compliance with, and furthers the purposes and objectives of, the KingSoutel Crossing CRA Community Redevelopment Plan as follows:

1. KingSoutel Crossing Community Redevelopment Plan Page 25:
 - The Soutel Place District (within which the Gateway Soutel Norfolk Project lies) once served as a more vibrant commercial area for the surrounding neighborhoods. It is the only district along the corridor that has potential to become a more pedestrian-oriented shopping street providing a mix of shops, entertainment, civic and recreational uses, and housing. The development and placemaking projects should be pursued to serve as catalyst for other investments
2. KingSoutel Crossing Community Redevelopment Plan Pages 33 and 34:
 - The Soutel and Norfolk intersection is an opportunity to create a gateway from the neighborhoods

WHEREAS, the the KSC/CRA is authorized pursuant to Ordinance 2008-919-E and Chapter 163, Part 3, Florida Statutes, to utilize the KingSoutel Crossing Community Redevelopment Area Trust Fund for projects in conformance with the Redevelopment Plan and within the CRA boundary; and

WHEREAS, the Office of Economic Development serves as staff to the KSC/CRA; and

WHEREAS, the KSC/CRA is directing staff to work with the Department of Public Works to complete the Scope of Services for the Gateway Soutel Norfolk Project and to determine a separate and specific Scope that lies within the CRA boundary so that the Project can

be put out to bid allocating specific costs between the portion of the Project within and without the CRA boundary: now therefore

BE IT RESOLVED, by the KingSoutel Crossing Community Redevelopment Agency:

Section 1. The KSC/CRA Board finds that the recitals set forth above are true and correct and are incorporated herein by this reference.

Section 2. The KSC/CRA board hereby amends the FY 2016-2017 budget to allocate \$381,351 toward the Gateway Soutel Norfolk Project.

Section 3. This Resolution KSC/CRA-2017-03 shall become effective upon a majority vote of the KSC/CRA and upon execution by the Chair.

WITNESS:

**KINGSOUTEL CROSSING COMMUNITY
REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148047-v1-KSC-CRA_2017-03.doc

WORK IN PROGRESS

RESOLUTION KSC/CRA-2017-04

**A RESOLUTION OF THE KINGSOUTEL CROSSING
COMMUNITY REDEVELOPMENT AGENCY (“KSC/CRA”)
ADOPTING A FY 2016-2017 AMENDED BUDGET;
PROVIDING AN EFFECTIVE DATE.**

BE IT RESOLVED, by the KSC/CRA:

Section 1. The FY 2016-2017 Amended Budget attached hereto as **Exhibit 1** is hereby adopted by the KSC/CRA.

Section 2. Funds remaining after all obligations have been paid in the King/Soutel Crossing CRA Trust Fund for fiscal year 2016/2017, shall be allocated to the Gateway Soutel Norfolk Project.

Section 3. This Resolution shall become effective upon a majority vote of the KSC/CRA and upon execution by the Chair.

WITNESS:

**KINGSOUTEL CROSSING COMMUNITY
REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

KING SOUTEL TAX INCREMENT DISTRICT GSK (SUB-FUND 186)
2016/17 AMENDED BUDGET

	2016/17 REVISED BUDGET	2016/17 AMENDED BUDGET	
REVENUES			
Ad Valorem Taxes - General Fund/GSD	518,041	518,041	
Transfer from Fund Balance	-	-	
Total Revenues	518,041	518,041	
EXPENDITURES			
Operating Expenses			
Internal Service/OGC Legal	25,920	3,000	
Professional and Contractual Services	2,000	-	
Travel	500	500	
Advertising and Promotion	3,000	3,000	
Office Supplies	667	200	
Employee Training	300	300	
Dues, subscriptions	342	342	
Supervision Allocation	50,038	50,038	
Transfers to Other Funds			
Transfers Out to TID Capital Project SF32V	-	458,161	(1)
Transfers Out to General Fund	2,500	2,500	(2)
Plan Authorized Projects (TBD)	432,774	-	
Total Expenditures	518,041	518,041	

- (1) Gateway Soutel Norfolk Project
(2) Annual Independent Audit

RESOLUTION KSC/CRA-2017-05

**A RESOLUTION OF THE KINGSOUTEL CROSSING
COMMUNITY REDEVELOPMENT AGENCY ("KSC/CRA")
ADOPTING A FY 2017-2018 PROPOSED BUDGET;
PROVIDING AN EFFECTIVE DATE.**

BE IT RESOLVED, by the KSC/CRA:

Section 1. The FY 2017-2018 Proposed Budget attached hereto as **Exhibit 1** is hereby adopted by the KSC/CRA.

Section 2. Funds remaining after all obligations have been paid in the KingSoutel Crossing CRA Trust Fund for fiscal year 2016/2017, shall be allocated to the Gateway Soutel Norfolk Project for fiscal year 2017/2018.

Section 3. This Resolution shall become effective upon a majority vote of the KSC/CRA and upon execution by the Chair.

WITNESS:

**KINGSOUTEL CROSSING COMMUNITY
REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148065-v1-KSC_CRA-2017-05_Proposed_Budget_17_18.docx

KING SOUTEL TAX INCREMENT DISTRICT GSK (SUB-FUND 186)
2017/18 PROPOSED BUDGET

	2017/18 PROPOSED BUDGET	
REVENUES		
Ad Valorem Taxes - General Fund/GSD	611,672	
Transfer from Fund Balance	-	
Total Revenues	611,672	
EXPENDITURES		
Operating Expenses		
Internal Service/OGC Legal	2,453	
Professional and Contractual Services	2,000	
Travel	500	
Advertising and Promotion	3,000	
Office Supplies	667	
Employee Training	300	
Dues, subscriptions	342	
Supervision Allocation	52,795	
Transfers to Other Funds		
Transfers Out to TID Capital Project SF32V	547,114	(1)
Transfers Out to General Fund	2,500	(2)
Plan Authorized Projects (TBD)	1	
Total Expenditures	611,672	

(1) Gateway Soutel Norfolk Project
(2) Annual Independent Audit



Jacksonville International Airport
Community Redevelopment Area Agency Board Meeting
City Council Chambers
117 West Duval Street, Jacksonville, FL 32202
Tuesday, August 8, 2017 – 1:30 p.m.

AGENDA

MEMBERS: Anna Lopez Brosche, Chair	
Reggie Gaffney, Vice Chair	John Crescimbeni, Board Member
Aaron Bowman, Board Member	Joyce Morgan, Board Member
Al Ferraro, Board Member	Katrina Brown, Board Member
Bill Gulliford, Board Member	Lori Boyer, Board Member
Danny Becton, Board Member	Matt Schellenberg, Board Member
Doyle Carter, Board Member	Reginald Brown, Board Member
Garrett Dennis, Board Member	Sam Newby, Board Member
Greg Anderson, Board Member	Scott Wilson, Board Member
Jim Love, Board Member	Tommy Hazouri, Board Member
I.	CALL TO ORDER - Chair
	Introductions
II.	ACTION ITEMS - Chair
	Amendment (Quorum) to the Bylaws (Resolution JIA/CRA-2017-05) <i>Public Comment (Prior to Vote)</i>
	FY 2016/2017 Amended Budget (Resolution JIA/CRA-2017-06) <i>Public Comment (Prior to Vote)</i>
	FY 2017/2018 Proposed Budget (Resolution JIA/CRA-2017-07) <i>Public Comment (Prior to Vote)</i>
III.	NEW BUSINESS - Chair
IV.	PUBLIC COMMENTS - Chair
V.	ADJOURNMENT - Chair

RESOLUTION JIA/CRA-2017-05

**A RESOLUTION OF THE JACKSONVILLE INTERNATIONAL
AIRPORT COMMUNITY REDEVELOPMENT AGENCY (“JIA/CRA”)
AMENDING SECTION 1.2 (QUORUM) OF THE JIA/CRA AGENCY
BYLAWS; DIRECTING BYLAWS TO BE AMENDED; PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, the Board adopted the JIA/CRA Bylaws by Resolution JIA/CRA-2016-02;
and

WHEREAS, the Board is empowered to amend provisions within the JIA/CRA Bylaws
pursuant to Section 2.1 of the current Bylaws; and

WHEREAS, the Board has determined there is a desire to amend Section 1.2 (Quorum)
and

BE IT RESOLVED, by the Jacksonville International Airport Community Redevelopment
Agency:

Section 1. The JIA/CRA Board finds that the recitals set forth above are true and
correct and are incorporated herein by this reference.

Section 2. The revision to the August 23, 2016 (current) version of the JIA/CRA
Bylaws is amended, in part, to read as follows:

**“BYLAWS OF THE JIA COMMUNITY
REDEVELOPMENT AGENCY BOARD**

* * *

1.2 Quorum. ~~Fourteen (14)~~ Thirteen (13) members of the nineteen member Board
shall constitute a quorum.”

* * *

Section 3. The Office of General Counsel is directed to prepare a revised version of
the Bylaws, to be dated August 8, 2017, incorporating the amendment.

Section 4. This Resolution JIA/CRA-2017-05 shall become effective upon a majority
vote of the JIA/CRA and upon execution by the Chair.

WITNESS:

**JACKSONVILLE INTERNATIONAL
AIRPORT COMMUNITY REDEVELOPMENT
AGENCY**

Signature

Print

Anna Lopez-Brosche, Chairman

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148066-v1-JIA_CRA_2017-05_Bylaws_.docx

RESOLUTION JIA/CRA-2017-06

**A RESOLUTION OF THE JACKSONVILLE
INTERNATIONAL AIRPORT COMMUNITY
REDEVELOPMENT AGENCY ("JIA/CRA") ADOPTING A FY
2016-2017 AMENDED BUDGET; PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, on June 15, 2017, the Jacksonville International Airport Advisory Board approved the FY 2016-2017 Amended Budget with a unanimous vote of 3-0.

BE IT RESOLVED, by the JIA/CRA:

Section 1. The FY 2016-2017 Amended Budget **attached hereto as Exhibit 1** is hereby adopted by the JIA/CRA.

Section 2. This Resolution shall become effective upon a majority vote of the JIA/CRA and upon execution by the Chair.

WITNESS:

**JACKSONVILLE INTERNATIONAL AIRPORT
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

**JIA TAX INCREMENT DISTRICT GSK (SUB-FUND 185)
2016/17 AMENDED BUDGET**

	2016/17 REVISED BUDGET	2016/17 AMENDED BUDGET	
REVENUES			
Ad Valorem Taxes - General Fund/GSD	8,979,358	8,979,358	
Interfund Transfer In	-	-	
Transfer from Fund Balance	123,098	123,098	(1)
Total Revenues	9,102,456	9,102,456	
EXPENDITURES			
Operating Expenses			
Internal Service/OGC Legal	25,920	19,000	
Professional and Contractual Services	200	200	
Travel	500	500	
Advertising and Promotion	4,800	4,800	
Office Supplies	667	200	
Employee Training	300	300	
Dues, subscriptions	342	342	
Supervision Allocation	72,213	72,213	
Non-Departmental Expenditures			
Professional Services	100,000	-	
REV Grants	917,636	917,636	
QTI Grants	-	-	
Grants			
I-95/Airport Road Interchange Project	2,500,000	2,500,000	
Debt Service			
2014 Special Revenue, RAMCO	476,805	476,805	
Transfers to Other Funds			
Transfers Out to TID Capital Projects SF32T	5,000,573	5,000,573	
Transfers Out to General Fund	2,500	2,500	(2)
Escrow to Later Reduce Indebtedness of Prior Pledge	-	107,387	(3)
Plan Authorized Projects (designated-TBD)	-	-	
Total Expenditures	9,102,456	9,102,456	

(1) FY 16/17 transfer from fund balance applied to RAMCO debt service, as designated in the FY 15/16 restated budget

(2) Annual Independent Audit

(3) To be applied to RAMCO debt service in FY 17/18

RESOLUTION JIA/CRA-2017-07

**A RESOLUTION OF THE JACKSONVILLE
INTERNATIONAL AIRPORT COMMUNITY
REDEVELOPMENT AGENCY (“JIA/CRA”) ADOPTING A FY
2017-2018 PROPOSED BUDGET; PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, on June 14, 2017, the Jacksonville International Airport Advisory Board approved the FY 2017-2018 Proposed Budget with a unanimous vote of 3-0.

BE IT RESOLVED, by the JIA/CRA:

Section 1. The FY 2017-2018 Proposed Budget **attached hereto as Exhibit 1** is hereby adopted by the JIA/CRA.

Section 2. This Resolution shall become effective upon a majority vote of the JIA/CRA and upon execution of the Chair.

WITNESS:

**JACKSONVILLE INTERNATIONAL AIRPORT
COMMUNITY REDEVELOPMENT AGENCY**

Signature

Anna Lopez-Brosche, Chairman

Print

Date signed: _____

VOTE: In Favor: _____ Opposed: _____ Abstained: _____

FORM APPROVAL:

Office of General Counsel

GC-#1148243-v1-JIA_CRA-2017-07_proposed_17_18_budget.docx

JIA TAX INCREMENT DISTRICT GSK (SUB-FUND 185)
2017/18 PROPOSED BUDGET

	2017/18 PROPOSED BUDGET	
REVENUES		
Ad Valorem Taxes - General Fund/GSD	9,751,559	
Interfund Transfer In	-	
Transfer from Fund Balance	-	
Total Revenues	9,751,559	
EXPENDITURES		
Operating Expenses		
Internal Service/OGC Legal	18,798	
Professional and Contractual Services	2,000	
Travel	500	
Advertising and Promotion	3,000	
Office Supplies	667	
Employee Training	300	
Dues, subscriptions	342	
Supervision Allocation	65,881	
Non-Departmental Expenditures		
Professional Services	-	
REV Grants	934,000	
QTI Grants	18,000	
Grants		
I-95/Airport Road Interchange Project	4,500,000	
Debt Service		
2014 Special Revenue, RAMCO	369,418	
Transfers to Other Funds		
Transfers Out to TID Capital Projects SF32T	3,300,000	
Transfers Out to General Fund	2,500	(1)
Escrow to Later Reduce Indebtedness of Prior Pledge Plan Authorized Projects (designated-TBD)	536,153	
Total Expenditures	9,751,559	

(1) Annual Independent Audit